UCLA College of Letters & Science: Academic Advancement Program
Ronald E. McNair Research Scholars Program
2018 Program Application

Application Due Date

General Application Information

The UCLA McNair Research Scholars Program is a two-year research intensive program that prepares undergraduate students to apply to the best graduate programs in the country and excel in graduate school while pursuing a Ph.D. For more information about the program, please visit us in 1202 Campbell Hall or on the web at www.aap.ucla.edu/programs/mcnair-research-scholars/.

Program Eligibility Criteria

To be eligible for the UCLA McNair Research Scholars Program, applicants must meet at least **one** of the following criteria:
- Be a low-income **and** first generation college student; **or**
- Be a member of an underrepresented group within graduate education

Applicants must also:
- Be a United States citizen or permanent resident
- Be a currently enrolled UCLA undergraduate student majoring in the humanities, arts, social sciences, life sciences, or physical sciences
- Be a third-year or a transfer student who has completed 90 to 175 units by Fall 2018
- Demonstrate academic potential for graduate study
- Be available June 24 – August 2, 2019 for the McNair Summer Research Institute

Application Components

Please submit all of the items listed below by the application due date:
- ☐ Completed **and** signed UCLA McNair Research Scholars 2018 Program Application
- ☐ Three physical copies of your 1000 word research proposal
- ☐ Three physical copies of your 500 word personal statement
- ☐ Copy of your resume or curriculum vita
- ☐ Copies of your most current Unofficial Transcript(s)
- ☐ Copy of your 2018-2019 UCLA Electronic Financial Aid Notification (eFAN)
- ☐ Signed copies of your **and/or** your parent(s)' or guardian(s)' 2017 Federal Income Tax Return
- ☐ Two Letters of Support from faculty members
- ☐ Signed Faculty Mentor Form
- ☐ Confirmation of submission of the online Undergraduate Research Fellows Program (URFP) Application
- ☐ Email to McNair@college.ucla.edu (Subject Line: Last Name, First Name) electronic copies of:
  - o research proposal
  - o personal statement
  - o resume or curriculum vita

Important Financial Aid Implications

If you are selected to participate in the UCLA McNair Research Scholars Program, the McNair stipend will be part of your overall financial aid package. This means that when you receive the McNair stipend, the UCLA Financial Aid Office may adjust your financial aid package to ensure that you do not exceed your financial aid eligibility. When such adjustments are required, loans and work-study awards are reduced prior to any grant or scholarship reductions. For more information about the impact of the McNair Scholarship on your financial aid eligibility, please contact the UCLA Financial Aid Office at (310) 206-0400 or in person in A-129J Murphy Hall.

First Year: Winter 2019 and Spring 2019

- Attend the Annual McNair Cohort Collective (i.e., orientation).
- Enroll in the McNair Research Seminar Honors Collegium 193A (2 units, 2 quarters).
- Enroll in SRP 99 (2 units, 2 quarters) with your faculty mentor.
- Meet with your McNair Faculty Mentor on a regular basis, as determined by the schedule set forth by you and your faculty mentor.
- Meet with the McNair Graduate Mentor on a biweekly basis.
- Meet with the McNair Assistant Director at least three times per quarter.
- Meet with an Academic Counselor at least once per quarter.
- Attend the McNair Senior Cohort Brown Bag Series presentations.
- Apply to and present your research at the UCLA Undergraduate Research Week.
- Receive $2000 research stipend.

Summer 2019: McNair Summer Research Institute

- Participate in the mandatory six-week residential UCLA McNair Summer Research Institute:
  - Writing Seminar, Graduate School Preparation Seminar, and GRE Tutoring
  - Participate in the weekly program activities
- Hold regular meetings with graduate and faculty mentors to track research progress, draft IRB application, and prepare for the summer research symposia.
- Complete Part I of the McNair Senior Thesis (min. 20 pages and format varies by field):
  - Introduction, final research question(s), literature review, and draft of methodology and analysis
- Present at the UCLA McNair Research Symposium **and** at a National McNair Research Conference.
- Meet with the McNair Assistant Director at least twice during the summer.
- Take the GRE prior to the start of the Fall quarter.
- Receive $2800 research stipend.

Second Year: Fall 2019, Winter 2020, and Spring 2020

- Enroll in the McNair Research Seminar Honors Collegium 193A (2 units, Fall quarter).
- Enroll in a departmental 199 (4 units, 3 quarters) independent studies course (e.g., History 199, English 199, Psychology 199, EEB 199, Chem 199, etc.) with your faculty mentor.
- Meet with your McNair Faculty Mentor on a regular basis, as determined by the schedule set forth by you and your faculty mentor.
- Meet with the McNair Graduate Mentor on a biweekly basis.
- Meet with the McNair Assistant Director at least three times per quarter.
- Meet with an Academic Counselor at least once per quarter.
- Present at the McNair Senior Cohort Brown Bag Series.
- Complete and submit a copy of your final McNair thesis.
- Present at the UCLA McNair Senior Thesis Symposium.
- Receive $5000 research stipend for the academic year.

For more information about the Undergraduate Research Fellows Program (URFP) application, please visit the Undergraduate Research Center website at http://www.ugeducation.ucla.edu/urhass/urfp.htm.

UCLA College of Letters & Science: Academic Advancement Program
Ronald E. McNair Research Scholars Program
2018 Program Application

Application Instructions

Application Due Date: Thursday, November 15, 2018 by 4pm in 1202 Campbell Hall

Please complete all sections of the application and attach all supplementary materials as instructed. Should you have any questions about the application and/or program requirements, please contact the McNair Program in 1202 Campbell or at (310) 794-4186. Please note that incomplete applications will not be considered for admittance to the UCLA McNair Research Scholars Program.

A. Applicant Profile

Please provide the following information about yourself.

Identifying Information:				
Name (Last, First, Middle)			*Date of Birth*	
University ID Number		*Social Security Number*		
Primary Email Address				

Contact Information:				
Street Address				
City		*State*	*Zip Code*	
Primary Phone Number		*Secondary Phone Number*		

Place of Birth:	
City and State of Birth	
Country of Birth	*US Postal Code (if applicable)*

Ethnicity (please note that the categories and terminology utilized in the question below were determined by the U.S. Department of Education, not by UCLA or McNair):

☐ Black/African American (refers to a person having origins in any of the black racial groups of Africa, including Haitians)

☐ Asian (refers to a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam)

☐ White (refers to a person having origins in any of the original peoples of Europe, the Middle East, or North Africa)

☐ Chicano/a or Latino/a (refers to a person of Mexican, Puerto Rican, Cuban, South or Central American, or other Spanish culture or origin, regardless of race)

☐ American Indian/ Alaskan Native (refers to a person having origins in any of the original peoples of North and South America (including Central American), and who maintains tribal affiliation or community attachment

☐ Native Hawaiian or other Pacific Islander (refers to a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands)

☐ Other (please specify): _____

1) Are you a US citizen or in the process of becoming one? ☐ **Yes**   ☐ **No**
   If yes, please proceed to question 3 of this section. If no, please proceed to question 2 of this section.

2) If you are not a US citizen, are you a permanent resident or are you able to provide evidence from the US Citizenship & Immigration Services of your intent to become a permanent resident? ☐ **Yes**   ☐ **No**
   If no, please include an addendum that explains your citizen status.

3) The U.S. Department of Education defines a first-generation college student as an individual who grew up in a household where neither parent had completed a four-year degree before the individual turned 18 years of age. Individuals who grew up in foster care are automatically considered first-generation college students. According to this definition, are you a first-generation college student? ☐ **Yes**   ☐ **No**

B. Applicant's Academic Profile

Please provide the following educational information about yourself.

Undergraduate Profile:

Major #1			
Major #2 (if applicable)			
Minor(s) (if applicable)			
Current Cumulative GPA *(ex: New transfer students enter your community college GPA)*		*Current Major GPA* *(ex: New transfer students-you can enter the same community college GPA)*	
Total units you will have completed by the end of Fall 2018			
When did you __first__ enter college? Community College or 4-year institution, not including concurrent enrollment when you were in high school (ex: 09/2015)		(__/____)	
Are you a transfer student?		☐ **Yes** ☐ **No**	
If you are a transfer student, please list the community college(s) that you attended and the dates of attendance:			
Institution:		*Dates Attended:*	
Institution:		*Dates Attended:*	
Institution:		*Dates Attended:*	

Participation in TRiO Programs:

How did you hear about the UCLA McNair Research Scholars Program?

Have you ever participated in any TRiO Programs? If you have, please check all of the TRiO Programs in which you have participated, and include the name of the institution where you participated in the TRiO Program.

☐ Educational Opportunities Centers	*Institution:*
☐ Gear-Up	*Institution:*
☐ Student Support Services	*Institution:*
☐ Talent Search	*Institution:*
☐ Upward Bound	*Institution:*
☐ Upward Bound Math-Science	*Institution:*
☐ Veterans' Upward Bound	*Institution:*

Post-Baccalaureate Degree Objective:

What is your highest degree objective?	
What do you plan to study in graduate school?	

Graduate School Preparation:

In the space below, please list the pre-graduate preparation and/or research programs in which you have participated. If you have not participated in any pre-graduate preparation and/or research programs, please write "N/A."

Program:		*Institution:*		*Dates:*	
Program:		*Institution:*		*Dates:*	
Program:		*Institution:*		*Dates:*	

Are you currently applying to any other pre-graduate and/or research programs?	☐ **Yes** ☐ **No**
a. If yes, please specify (e.g. URFP, PROPS, Mellon Mays, MARC, CARE, etc.)	
b. List all research methods courses you have taken or are currently enrolled in:	

C. Parental and/or Legal Guardian Information

Please provide the following educational information about your parent(s) and/or legal guardian(s).

Mother/Legal Guardian's Information:	
☐ *Please check this box if the information is not applicable to you.*	
Name (Last, First, Middle)	
What is the highest level of education attained by your mother/legal guardian? (please check one):	

☐ Elementary School	☐ High School	☐ Trade or Professional School
☐ Some college *(list the college attended)*		
☐ College Degree *(list the degree & college attended)*		
☐ Advanced Degree *(list the degree & college attended)*		

Father/Legal Guardian's Information:	
☐ *Please check this box if the information is not applicable to you.*	
Name (Last, First, Middle)	
What is the highest level of education attained by your father/legal guardian? (please check one):	

☐ Elementary School	☐ High School	☐ Trade or Professional School
☐ Some college *(list the college attended)*		
☐ College Degree *(list the degree & college attended)*		
☐ Advanced Degree *(list the degree & college attended)*		

If you were raised by a caretaker other than a parent, please enter their information below:			
☐ *Please check this box if the information is not applicable to you.*			
Name (Last, First, Middle)		*Relation to you:*	
What is the highest level of education attained by your caretaker? (please check one):			

☐ Elementary School	☐ High School	☐ Trade or Professional School
☐ Some college *(list the college attended)*		
☐ College Degree *(list the degree & college attended)*		
☐ Advanced Degree *(list the degree & college attended)*		

D. Financial Information

Please refer to the UCLA Financial Aid Office website at http://dnn.uclanet.ucla.edu/fas102016/FAQ-and-Links/General-Application-Process to determine whether the UCLA Financial Aid Office considers you a "dependent student" or an "independent student" based on the definitions set forth by UCLA and FAFSA.

1) Are you currently eligible to receive need-based financial aid at UCLA? ☐ **Yes**   ☐ **No**
   If yes, please attach a copy of your 2018-2019 UCLA Electronic Financial Aid Notification (eFAN)

2) Are you considered a dependent student by the UCLA Financial Aid Office? ☐ **Yes**   ☐ **No**
   If yes, please complete the information listed below under "Dependent Students" before proceeding to section E of the application. If no, please proceed to question 3 of this section.

Dependent Students (as determined by the UCLA Financial Aid Office)		
a. What is the size of your parent(s), legal guardian(s), or caretaker(s)' household, including you and other dependents?		
b. Did your parent(s), legal guardian(s), or caretaker(s) file a 2017 Federal Income Tax Return?	☐ Yes	☐ No
• If no, please explain.		
• If yes, what was their taxable income? (This information can be found on the 2017 IRS Form 1040-Line 43, IRS Form 1040A-Line 27, or IRS 1040EZ-Line 6.) ***Please include a photocopy of your parent(s)', legal guardian(s)', or caretaker(s)' signed 2017 Federal Income Tax Return(s).***		

3) Are you considered an independent student by the UCLA Financial Aid Office? ☐ **Yes**   ☐ **No**
   If yes, please complete the information listed below under "Independent Students" before proceeding to section E of the application. If no, please proceed to section E of the application.

Independent Students (as determined by the UCLA Financial Aid Office)		
a. What is the size of your household, including you and other dependents? Please specify the number of persons.		
b. Did you file a 2017 Federal Income Tax Return?	☐ Yes	☐ No
• If no, please explain.		
• If yes, what was your taxable income? (This information can be found on the 2017 IRS Form 1040-Line 43, IRS Form 1040A-Line 27, or IRS 1040EZ-Line 6.) ***Please include a photocopy of your signed 2017 Federal Income Tax Return(s).***		

E. Personal Statement

Please provide a 500 word personal statement. Your personal statement should address:
- your interest in the UCLA McNair Research Scholars Program;
- your intended post-baccalaureate plans;
- your intended field of graduate study; *and*
- any additional information pertinent to your educational background.

The personal statement should be written in standard 12-point font, double-spaced with 1-inch margins, and include only your UCLA student ID number on the top right-hand corner of the header. *Do not include your name in the header, footer, or any other section of the personal statement.* Please be sure to include THREE copies and email an electronic copy to McNair@college.ucla.edu.

F. Research Proposal

Please provide a 1000 word research proposal. Your research proposal should:
- clearly define your research project;
- include a brief literature review;
- include relevant historical or theoretical context for your project;
- state the implication(s), justification, and/or the significance of the project; *and*
- include a reference page listing all of the primary and secondary sources utilized in the proposal, formatted according to the respective field/discipline's citation format (i.e. APA, MLA, or Chicago). *Your reference page will not count towards the 1000 word limit.*

The research proposal should be written in standard 12-point font, double-spaced with 1-inch margins, and include only your UCLA student ID number on the top right-hand corner of the header. *Do not include your name in the header, footer, or any other section of the research proposal.* Please be sure to include THREE copies and email an electronic copy to McNair@college.ucla.edu.

G. Academic Letters of Support

Please provide two academic letters of support from two faculty members who are able to comment on your ability to participate in undergraduate research, your desire to pursue graduate education, and any other pertinent information regarding your potential to participate in the UCLA McNair Research Scholars Program.

If you are a first-year UCLA transfer student, you may submit academic letters of support from faculty members from your prior institution(s) of higher education. All applicants should provide their recommenders with the *Academic Letter of Support Form* found on pages 9 and 10 of this application.

H. Faculty Mentor Form

Please submit the signed *Faculty Mentor Form* found on page 12 of this application with your application packet. Applicants should select a faculty mentor in their intended field of research. By singing the form, the faculty member agrees to serve as the applicant's McNair Faculty Mentor for the duration of the student's participation in the UCLA McNair Research Scholars Program if the student is selected for the program.

I. Undergraduate Research Fellows Program (URFP) Application Confirmation Page

Please include a copy of your URFP Application submission confirmation page.

In addition to completing the *UCLA McNair Research Scholars 2018 Program Application*, all applicants must apply to the UCLA Undergraduate Research Fellows Program (URFP). The Undergraduate Research Fellows Program (URFP) is sponsored by the Undergraduate Research Centers (URC), URC-Humanities, Arts, and Social Sciences and URC-Sciences, and supports students doing research. This increases your chances for research funding.

Applicants should use the same application materials (e.g. research proposal and personal statement) for both the *UCLA McNair Research Scholars 2018 Program Application* and the *Undergraduate Research Fellows Program (URFP) Application*. URFP is another opportunity for you to secure funding for your research and is independent from the McNair Research Scholars Program.

The Undergraduate Research Fellows Program (URFP) application can be accessed online via MyUCLA. For more information about URFP or for assistance with the URFP Application, please contact the Undergraduate Research Center in A334 Murphy Hall or visit their website at http://www.ugeducation.ucla.edu/urhass/urfp.htm.

J. Resume or Curriculum Vita

Please attach a copy of your most current resume or curriculum vita to the application packet and email an electronic copy to McNair@college.ucla.edu.

K. Transcripts

Please attach a copy of your most current unofficial transcript from UCLA, your community college, and any other institution(s) of higher education that you have attended. An unofficial transcript (student copy) is available for no charge through MyUCLA or you may visit the UCLA Registrar's Office in 1113 Murphy Hall with a photo ID.

L. Application Submission Instructions

The UCLA McNair Research Scholars Program 2018 Program Application and all supporting documents must be submitted no later than **Thursday, November 15, 2018 by 4pm.** Please deliver your completed application packet (in person or via postal mail) to:

> **McNair Research Scholars Program**
> **University of California, Los Angeles**
> **1202 Campbell Hall, Box 951541**
> **Los Angeles, CA 90095-1541**

Applications delivered via postal mail must be *received* by the due date. Applications that are post-marked by the due date but received after the due date will not be considered.

M. Applicant's Signature

By signing below, I certify that the foregoing information is true and correct to the best of my knowledge.

_____   _____
Applicant's Name (Print)   Date

_____   _____
Applicant's Signature   Date

Have questions or need help with the application?

If you have any questions or concerns about the application materials or if you would like to speak with someone about the application, please visit our office in 1202 Campbell Hall or call our office at (310) 794-4186.

UCLA College of Letters & Science: Academic Advancement Program
Ronald E. McNair Research Scholars Program
Academic Letter of Support Form

FOR THE APPLICANT

Please provide your recommender with a completed and signed Academic Letter of Support Form. Our office recommends that you meet with your recommender in person to discuss your interest in the UCLA McNair Research Scholars Program. It is also recommended that you provide your recommender with a copy of your research proposal, your personal statement, resume or CV, a copy of your UCLA academic transcript, and a writing sample.

Applicant's Name:	
Phone Number:	*Email Address:*

Please select the corresponding box and sign below this paragraph:

☐ **I do**   ☐ **I do not** waive my right of access to this confidential academic letter of support received in connection with my application to the UCLA McNair Research Scholars Program. I understand that I am not required to waive my right to access to this material as a condition of receipt of any service or benefit provided by the UCLA McNair Research Scholars Program and that this waiver does not preclude my requesting the names of those individuals who provide confidential statements or evaluations.

Applicant's Signature:	*Date:*

FOR THE RECOMMENDER

Recommender's Name:	

The above-named student is applying to the UCLA McNair Research Scholars Program. In your letter of support, please comment on the applicant's aptitude for research, potential for graduate study, ability to work independently, creativity, initiative, perseverance, and emotional maturity. This information will be used by the UCLA McNair Research Scholars Program Selection Committee in consideration of admittance to the program.

Please return your letter of support and the *Academic Letter of Support Form* to the applicant in a signed and sealed envelope. The applicant will include the sealed envelope with their application materials. ***The due date for the application and supporting documents, including this academic letter of support, is Thursday, November 15, 2018 by 4pm.***

ABOUT THE UCLA MCNAIR RESEARCH SCHOLARS PROGRAM

The UCLA McNair Research Scholars Program is a two-year research intensive program that prepares undergraduate students to apply to the best graduate programs in the country and excel in graduate school while pursuing a Ph.D.

During their two years in the program, McNair students enroll in a weekly McNair Research Seminar course and in the Student Research Program (SRP 99) where they develop an individual research project under the guidance and supervision of a UCLA Faculty Mentor. In the summer between their first and second year in the program, McNair Scholars participate in the UCLA McNair Summer Research Institute, which includes faculty-supervised research, graduate mentoring, and intensive workshops on graduate school admission. In their second year, McNair Scholars enroll in independent study courses with their respective UCLA Faculty Mentor, complete their individual research project and write a senior thesis. Students also apply to graduate school, present at an academic conference in their discipline, complete the McNair Research Seminar series, and submit their research for publication. For more information about the program, please visit www.aap.ucla.edu/programs/mcnair-research-scholars/.

FOR THE APPLICANT

Please provide your recommender with a completed and signed Academic Letter of Support Form. Our office recommends that you meet with your recommender in person to discuss your interest in the UCLA McNair Research Scholars Program. It is also recommended that you provide your recommender with a copy of your research proposal, your personal statement, resume or CV, a copy of your UCLA academic transcript, and a writing sample.

Applicant's Name:	
Phone Number:	Email Address:

Please select the corresponding box and sign below this paragraph:

☐ **I do**   ☐ **I do not** waive my right of access to this confidential academic letter of support received in connection with my application to the UCLA McNair Research Scholars Program. I understand that I am not required to waive my right to access to this material as a condition of receipt of any service or benefit provided by the UCLA McNair Research Scholars Program and that this waiver does not preclude my requesting the names of those individuals who provide confidential statements or evaluations.

Applicant's Signature:	Date:

FOR THE RECOMMENDER

Recommender's Name:	

The above-named student is applying to the UCLA McNair Research Scholars Program. In your letter of support, please comment on the applicant's aptitude for research, potential for graduate study, ability to work independently, creativity, initiative, perseverance, and emotional maturity. This information will be used by the UCLA McNair Research Scholars Program Selection Committee in consideration of admittance to the program.

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October 1, 2018

Dear Faculty Member,

The UCLA McNair Research Scholars Program strongly believes that the mentor-mentee relationship is an integral component to the successful completion of graduate education. In an effort to expose students to this unique opportunity, the program requires all McNair Scholars to select a faculty mentor of their choice in their respective research discipline in order to further assist them throughout their research and educational endeavors. The program also attempts to ensure that the relationship is properly nurtured, and that the student is provided both adequate and substantive advisement in their research discipline.

The following is a list of expectations that the program has of faculty mentors of applicants who are admitted to the UCLA McNair Research Scholars Program:
- Maintain regular contact with the scholar and serve as the faculty advisor for independent research courses (e.g., Student Research Program SRP 99, Departmental 199, 198, or 196, etc.)
- Guide the scholar in the completion of an individual research project and completion of McNair thesis.
- Mentor the scholar through the graduate school application process.
- Guide the scholar in their search and preparation for graduate and professional conferences and presentations.

In an effort to facilitate these goals, the program staff recommends that mentors meet with their respective McNair Scholar and develop a plan that includes: when and how you will communicate; the proposed dates/times for these meetings; a timely projection of research benchmarks; and how you intend to assist in the successful completion of the student's research project. Please note that the program recommends that the mentor and scholar meet a minimum of six times during the academic year, and maintain regular communication during the McNair Summer Research Institute during Summer Session A (June 24 – August 2, 2019).

The McNair Program staff thanks you in advance for your valuable time, and looks forward to the opportunity to work with you should the applicant be selected for the UCLA McNair Research Scholars Program.

If you have any questions or require additional information, please do not hesitate to contact me at Lislas@college.ucla.edu.

Sincerely,

Liliana Islas, Ph.D.
Assistant Director
McNair Research Scholars Program
UCLA Academic Advancement Program
1202 Campbell Hall, Box 951541
Los Angeles, CA 90095-1541
P: 310-794-9592, E: Lislas@college.ucla.edu
www.aap.ucla.edu/programs/mcnair-research-scholars/

FOR THE APPLICANT

Please provide this form as well as the Faculty Mentor Guidelines *found on page 11 of this application, to your faculty mentor. Our office recommends that you meet with your faculty mentor in person to discuss your interest in the McNair Research Scholars Program. It is also recommended that you provide your recommender with a copy of your research proposal, your personal statement, resume or CV, a copy of your UCLA academic transcript, and a writing sample.*

Applicant's Name:	
Phone Number:	*Email Address:*

FOR THE FACULTY MENTOR

Faculty Mentor's Name:	
Faculty Mentor's Department:	
Faculty Mentor's Email:	

The above-named student is applying for the UCLA McNair Research Scholars Program and has identified you as their faculty mentor. By signing this form, you agree to serve as the student's McNair Faculty Mentor for the duration of the program, as well as the student's Student Research Program (SRP 99) and departmental 198/199 course instructor, *should the student be selected as a scholar for the program*. For more information, please refer to the attached *Faculty Mentor Guidelines.*

Faculty Mentor's Signature:	*Date:*

The due date for the application and supporting documents, including this Faculty Mentor Form, is Thursday, November 15, 2018 by 4pm.

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