

Expected Cumulative Progress

Whom does Expected Cumulative Progress (ECP) affect?

Undergraduates in the College of Letters and Science.

What is ECP and why is it important?

Undergraduates in the UCLA College are expected to make steady progress towards their bachelor's degree.

As a UCLA Freshman, keep in mind that units earned before your UCLA matriculation (AP/IB credit or community college courses taken during high school) DO NOT count for ECP. ECP is based on units taken after you become a UCLA student.

As a UCLA Transfer student, you are expected to complete all coursework for the degree in six quarters plus summer sessions. Transfer students are encouraged to work with a counselor in their counseling unit to plan accordingly.

ECP guidelines have been designed and approved by the faculty to provide important guideposts for academic progress. By meeting ECP guidelines, students graduate in a timely manner and open up UCLA admissions slots for other deserving freshmen and transfer students.

Expected Cumulative Progress (ECP) Guidelines

| ECP Checks | Completed Quarters | Units per Quarters | Units Completed* |
|------------|--------------------|--------------------|------------------|
| | 1 | 13 | 13 |
| 1st check | 2 | 14 | 27 |
| | 3 | 15 | 42 |
| 2nd check | 4 | 14 | 56 |
| | 5 | 15 | 71 |
| 3rd check | 6 | 15 | 86 |
| | 7 | 15 | 101 |
| 4th check | 8 | 15 | 116 |
| | 9 | 16 | 132 |
| 5th check | 10 | 16 | 148 |
| | 11 | 16 | 164 |
| 6th check | 12 | 16 | 180 |

*Excludes units completed prior to UCLA.

How do I comply with ECP?

To comply with ECP guidelines, you are expected to meet the unit target listed for each quarter of your enrollment and to enroll in a minimum of 13 units during a regular quarter of enrollment.

For example, freshmen are expected to have completed 27 units by the end of their second quarter and 86 units by the end of their sixth quarter.

Please note that summer sessions units taken at other institutions are subject to evaluation by UCLA admissions and are added to the subsequent term. Also, once a student has accumulated 105 units, they are no longer allowed to receive unit credit from community college courses.

How can I check my ECP record?

Log onto www.my.ucla.edu. Click on "ECP" on the left hand side.

What if I do not comply with ECP?

First Time Shortage

If you do not meet ECP unit targets during a monitored term, a hold will be placed on your records. Please see your academic counseling unit to remove the hold and to discuss your plans for catching up.

Academic Counseling Units

| | |
|-----------------------------------|----------------------------------|
| College Academic Counseling..... | A316 Murphy Hall |
| Honors..... | A311 Murphy Hall |
| Athletics..... | 1st Floor Morgan Ctr., Suite 127 |
| Academic Advancement Program..... | 1205 Campbell Hall |

Second Time Shortage – Shortage Continued

If you do not catch up in units after the next monitored term, you will be designated as "ECP Shortage Continued." A hold will be placed on your records and you will need to meet with your academic counseling unit again to discuss your program.

Third Time Shortage – ECP Subject to Discontinuation

If you have not met your unit target by the next monitored term, you will be designated as "ECP Subject to Discontinuation." You will need to write an ECP Disqualification Appeal explaining your situation.

A possible repercussion of "ECP Subject to Discontinuation" is that you might be held out of UCLA to make up the shortage of units at another institution.

IMPORTANT NOTE: Students in their 12th quarter who are not graduating must submit a Degree Planner to their academic counseling unit and may also need to file an appeal.

How to write an ECP Disqualification Appeal

1. In the form of a standard letter, address your appeal to: Provost's ECP Appeal Committee.
2. Please include your name, student ID number, phone number, and email at the top of the letter.
3. Discuss the following:
 - Circumstances that contributed to your unit deficit. Describe the situation and how it affected your schoolwork.
 - What circumstances currently prohibit you from catching up in a timely manner.
 - Discuss any previous program planning and/or contracts created by you and your full time counselor to reduce or clear the unit deficit.
4. Attach any supporting documentation from doctors, therapists, etc.
5. Complete a Degree Plan Contract indicating how you plan to complete your degree. Have your department advisor sign the form and attach the Degree Plan Contract to your appeal.
6. Submit the appeal with the Degree Plan Contract and any necessary documentation to your academic counseling unit. Allow five to ten working days for a response to your appeal through a my.ucla.edu message.

ECP Exemption Program

If you were admitted as a freshman, have completed two years, and can complete all requirements for your undergraduate degree within four years, you are eligible to apply for an exemption from further ECP monitoring.

1. Complete a Degree Plan Contract, outlining a realistic plan for finishing your degree in four years.
2. Have your major department advisor sign the Degree Plan Contract.
3. Submit your contract to your academic counseling unit.
4. Please note that substantive changes to your plan may result in a rescission of your exemption.