



Call for Applications:

Graduate Mentor – McNair Research Scholars Program

Graduate Research Mentor Position – summer 2019

The **UCLA McNair Research Scholars Program** helps first-generation, low-income, and underrepresented students identify and apply to graduate school programs, conduct independent research projects, and prepare for graduate school entrance exams. McNair GSR/Mentors lead seminars, conduct workshops, and hold individual mentoring appointments.

McNair Mentors meet with McNair students to discuss research agendas and the graduate school application process including: researching and choosing graduate programs, preparing personal statements and statements of purpose, obtaining letters of recommendation, and funding. Mentors also assist McNair students in developing their research proposal, literature review, and senior thesis. For more information about the McNair Research Scholars Program, please visit our website at <http://www.aap.ucla.edu/graduate-mentoring-and-research-programs/mcnair-research-scholars-program/>.

This appointment is only for six weeks during Summer Session A (June 24th, 2019 - August 2nd, 2019).

Job Responsibilities:

- ◇ Group mentoring of McNair students seeking to pursue graduate school
- ◇ Individual mentoring appointments with McNair students and undergraduate students involved in or seeking to become involved in undergraduate research
- ◇ Outreach to academic departments, faculty, other AAP and Division of Undergraduate Education units, and the Graduate Division on behalf of the Graduate Mentoring and Research Programs (GMRP) and McNair
- ◇ Organize faculty and student roundtables in various academic disciplines
- ◇ Assist in the continued development of McNair

Eligibility Criteria:

- ◇ Currently enrolled UCLA graduate student during the time of appointment with a minimum GPA of 3.0, making normal progress towards the graduate degree as outlined by Graduate Division and departmental guidelines
- ◇ Demonstrated cross-cultural sensitivity
- ◇ Excellent interpersonal and communication skills
- ◇ Interest in working with and assisting McNair students and alumni who are interested in research and pursuing degrees in the humanities, arts, social sciences, life sciences, and physical sciences
- ◇ Interest in working with low-income, first-generation college students
- ◇ **Able to work 20 hours per week – 50% appointment**

Compensation and Title:

- ◇ Hourly rates: **\$19.85** for individual tutoring/mentoring; **\$24.43** for group tutoring/mentoring



Application Process:

Priority deadline is **May 24, 2019 by 5pm** and applications will be reviewed thereafter as needed.

A completed application packet will include:

- ◊ A cover letter stating how you meet the criteria and how you would contribute to strengthening AAP Graduate Mentoring & Research Programs
- ◊ An unofficial copy of your most recent graduate transcript
- ◊ Curriculum vita
- ◊ Statement of teaching philosophy
- ◊ Evaluations from students, if available

Please submit your completed application *electronically* (**Subject line: McNair Mentor Position, summer 19**) to:

Antonio Shallowhorn, Office Coordinator

AAP Graduate Mentoring & Research Programs

ashallowhorn@college.ucla.edu

About the UCLA Academic Advancement Program:

The UCLA Academic Advancement Program has a threefold mission: 1) to ensure the academic success and graduation of students who have been historically underrepresented in higher education; 2) inform and prepare AAP students for graduate and professional schools; and 3) to develop the academic, scientific, political, economic, and community leadership necessary to transform society. The successful integration of our three-fold mission strengthens our commitment to access, equity and excellence.

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age or protected veteran status. For the complete University of California nondiscrimination and affirmative action policy see: UC Nondiscrimination and Affirmative Action Policy.