UCLA CCCP STUDENT STAFF APPLICATION 2021-2022

IMPORTANT DATES

Mandatory Fall Training:
TBD

Academic Year 2021-2022 Positions:

COMMUNITY PEER ADVISORS
NATIVE AMERICAN
PACIFIC ISLANDER

Mandatory AY Training:
Winter 2022: Friday, January 7
Spring 2022: Friday, April 1st

Mandatory AY Weekly Meetings:
Tuesdays, 6-8 PM, Weeks 1-9

AY 2021-202
APPLICATION DEADLINE:
EXTENDED:
November 19th, 2021
5:00pm PST

CCCP MISSION

UCLA's Center for Community College Partnerships (CCCP) develops and strengthens academic partnerships between UCLA and California community colleges. Through a multi-faceted approach with efforts at the student, faculty and administrative levels CCCP works to increase the academic preparation and competitiveness for community college transfer students, particularly those who are first generation, low-income or underrepresented. CCCP also helps community colleges to develop a transfer sending culture, and the University to develop a transfer receiving culture.

GENERAL REQUIREMENTS

Student staff play a key role in the success of our programs and we are looking for energetic student leaders who can be role models for a diverse group of students from all over California.

- **MUST** be a current UCLA student in good standing.
- **MUST** be familiar with the transfer process, UCLA and community college resources.
- **MUST** have outstanding leadership and multi-tasking skills.
- **MUST** be able to work well with others in a multicultural diverse and fast-paced environment.
- **MUST** be able to work some evenings, weekends for two-hour blocks or longer.
- **MUST** be able to attend staff meetings. Academic year meetings are every Tuesday 6-8 PM, weeks 1 through 9. **This is non-negotiable.**
- If employed, **MUST** satisfactorily complete a criminal background check since the position is a critical designated position in accordance with Personnel Staff Policies 21.
- **PREFERRED** to have work-study.
- **PREFERRED** to have completed a year at UCLA.
- **PREFERRED** that you have transferred from a California Community College.

CCCP ACADEMIC YEAR 2021-2022

Job Title	Description
Community Peer Advisors September 2021-June 2022	The Community Peer Advisor will be assigned to work with a particular community (see communities listed on page 1). This position is predominantly a virtual assignment, some programming will be in-person. Additionally, peer advisors will be expected to collect data, maintain a database and follow up with assigned student cohorts. The peer advisors will develop strategies to motivate students to consider transfer as a viable option and to relate personal experiences in transferring from a community college to the UC system. **Transportation is preferred**.

POSITIONS WILL BE OPEN UNTIL FILLED

Priority Consideration will be given to those who apply **ONLINE by 5PM Friday, November 19th**.

APPLICATION INSTRUCTIONS

Please take a moment to **visit our website** (*www.cccp.ucla.edu*) to learn more about program. Please complete the application **ONLINE by 5PM on the due date**.

Returning student staff are required to complete each section **EXCEPT** where instructed not to.

New student staff must complete the entire application and submit short essay responses to the following questions:

1) What is the role of community colleges in diversifying higher education?
2) Discuss key skills that you possess that will make our team work more effectively.
3) What specific concerns do transfer students have and how would you address them?

You can type your essay responses using word processing software, then copy and paste them into the online application.

Only **COMPLETED** employment applications will be reviewed.
Completed applications include responses to **ALL SHORT** essay questions.

CONTACT INFO

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UCLA CCCP **CENTER FOR COMMUNITY COLLEGE PARTNERSHIPS**