

October 1, 2022

Dear Faculty Member,

The UCLA McNair Research Scholars Program strongly believes that the mentor-mentee relationship is an integral component to the successful completion of graduate education. In an effort to expose students to this unique opportunity, the program requires all McNair Scholars to select a faculty mentor of their choice in their respective research discipline in order to further assist them throughout their research and educational endeavors. The program also attempts to ensure that the relationship is properly nurtured, and that the student is provided both adequate and substantive advisement in their research discipline.

The following is a list of expectations that the program has of faculty mentors of applicants who are admitted to the UCLA McNair Research Scholars Program:

- Maintain regular contact with the scholar and serve as the faculty advisor for independent research courses (e.g., Student Research Program SRP 99, Departmental 199, 198, or 196, etc.)
- Guide the scholar in the completion of an individual research project and completion of McNair thesis.
- Mentor the scholar through the graduate school application process.
- Guide the scholar in their search and preparation for graduate and professional conferences and presentations.

In an effort to facilitate these goals, the program staff recommends that mentors meet with their respective McNair Scholar and develop a plan that includes: when and how you will communicate; the proposed dates/times for these meetings; a timely projection of research benchmarks; and how you intend to assist in the successful completion of the student's research project. Please note that the program recommends that the mentor and scholar meet a minimum of six times during the academic year, and maintain regular communication during the McNair Summer Research Institute during Summer Session A.

The McNair Program staff thanks you in advance for your valuable time, and looks forward to the opportunity to work with you should the applicant be selected for the UCLA McNair Research Scholars Program.

If you have any questions or require additional information, please do not hesitate to contact me at [ilucero@college.ucla.edu](mailto:ilucero@college.ucla.edu).

Sincerely,



Iris Lucero, Ph.D.

Assistant Director

McNair Research Scholars Program

UCLA Academic Advancement Program

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Los Angeles, CA 90095-1541

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[www.aap.ucla.edu/programs/mcnair-research-scholars/](http://www.aap.ucla.edu/programs/mcnair-research-scholars/)



UCLA College of Letters & Science: Academic Advancement Program  
**Ronald E. McNair Research Scholars Program**  
**Faculty Mentor Form**

**FOR THE APPLICANT**

Please provide this form as well as the Faculty Mentor Guidelines and [McNair Two-Year Plan](#) to your faculty mentor. Our office recommends that you meet with your faculty mentor to discuss your interest in the McNair Research Scholars Program. It is also recommended that you provide your recommender with a copy of your research proposal, your personal statement, resume or CV, and a copy of your UCLA academic transcript.

Applicant's Name:			
Phone Number:		Email Address:	

**FOR THE FACULTY MENTOR**

Faculty Mentor's Name:			
Faculty Mentor's Department:			
Faculty Mentor's Email:			

The above-named student is applying for the UCLA McNair Research Scholars Program and has identified you as their faculty mentor. By signing this form, you agree to serve as the student's McNair Faculty Mentor for the duration of the program, as well as the student's Student Research Program (SRP 99) and departmental 198/199 independent studies course instructor, *should the student be selected as a scholar for the program*. For more information, please refer to the attached *Faculty Mentor Guidelines*.

Faculty Mentor's Signature:		Date:	
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**The due date for the application and supporting documents, including this Faculty Mentor Form, is **Tuesday, November 15, 2022, by 11:59 pm.** Please email this form to the following email address: [Faculty.ax9dwl05yh35gymw@u.box.com](mailto:Faculty.ax9dwl05yh35gymw@u.box.com)**

**ABOUT THE UCLA MCNAIR RESEARCH SCHOLARS PROGRAM**

The UCLA McNair Research Scholars Program is a two-year research-intensive program that prepares undergraduate students to apply to the best graduate programs in the country and excel in graduate school while pursuing a Ph.D.

During their two years in the program, McNair students enroll in a weekly McNair Research Seminar course and in the Student Research Program (SRP 99) where they develop an individual research project under the guidance and supervision of a UCLA Faculty Mentor. In the summer between their first and second year in the program, McNair Scholars participate in the UCLA McNair Summer Research Institute, which includes faculty-supervised research, graduate mentoring, and intensive workshops on graduate school admission. In their second year, McNair Scholars enroll in independent study courses with their respective UCLA Faculty Mentor, complete their individual research project and write a senior thesis. Students also apply to graduate school, present at an academic conference in their discipline, complete the McNair Research Seminar series, and submit their research for publication. For more information about the program, please visit [www.aap.ucla.edu/programs/mcnair-research-scholars/](http://www.aap.ucla.edu/programs/mcnair-research-scholars/).



**FOR STEM TRANSFER APPLICANTS**

Please submit this form in lieu of the Faculty Mentor Form if you have **not** secured a McNair Faculty Mentor yet. Please list three to five UCLA faculty members that you are interested in working with and your progress notes on attempts to join their lab or asking them to serve as your McNair Faculty Mentor (e.g., emailed on 10/20/2022 and 11/1/2022, and going to attend office hours on 11/15/2022 to inquire about joining lab; met with faculty member during office hours and submitted application to join lab on 10/28/2022; must be in lab for 1 quarter before agreeing to be my faculty mentor for McNair – joining lab Winter quarter 2023, etc.).

**Note:** If admitted to the McNair Program, you must secure a McNair Faculty Mentor by the start of Spring quarter 2023.

Applicant's Name:	
Phone Number:	Email Address:

**POTENTIAL FACULTY MENTORS**

Faculty Mentor's Name:	
Faculty Mentor's Department:	
Faculty Mentor's Email:	
Progress Notes:	

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